We love our summer camps! We try to make it as fun, organized, safe, and seamless as possible.

Understanding our polices, procedures, and guidelines will help us make your summer the best it can be

Please let us know if you have any questions, and we look forward to seeing everyone for a wonderful summer!

- Registration will open on March 1st!
- Sign up is through your parent portal only.
- From March  $1^{st} 31^{st}$ , we will offer a 15% discount on all of our camps (excluding single days, extended care, pizza lunch, and punch cards)
- Camp prices in your parent portal will reflect the 15% discount through the month of March. Camp prices will return to normal on April 1st at 12:00 am.
- Camps will run from May 30th-August 3rd.
- Summer Gym Closure No Camps or recreational classes: July 2<sup>nd</sup> July 8<sup>th</sup>

By signing up for any camp, you are agreeing to the following policies, processes, and guidelines:

No refunds or credits on any camp, extended care, pizza, or punch card.

## Transfer Policy: There is an opportunity to transfer camps if:

- Transfer is done prior to the camp start date
- The camp you are transferring to must have open enrollment
- \$30 transfer fee will be assessed per child
- If transferring from General Camp to Specialty Camp, \$30 transfer fee assessed, as well as the additional cost of camp
- If transferring to a less expensive camp, there is still a \$30 transfer fee, and no refunds will be given

# Late Pick Up Fees:

- \$40 late pick up fee: Camp is over at 12:30 or 3:00 depending on the camp enrolled. If you are past 12:40 or 3:10, there will automatically be a \$40 late pick up fee assessed.
- \$25 late pick up fee for extended care: If you are past 5:35, there will be an automatic \$25 late pick up fee assessed.
- Extended Care time: 7:30a-5:30p
- You may not drop off before 7:30a if enrolled in extended care.
- If you are not enrolled in extended care, you may not drop off before the scheduled camp start time.

# Drop off procedure for General Camp as well as Specialty Camps:

- Parents Park, get out of the car, and go to the table that matches your last name.
- Camp coaches will be at tables checking off rolls & giving wrists bands. After they have checked in & gave wrists bands, they go inside to the "sorters" in the vestibule & lobby.
- The sorters in the vestibule & lobby will tell them where to put their belongings and direct them to sit on the floor in front of their color. They should not be waiting in the lobby here.
- The last camp coaches will be on the floor keeping the peace with the campers that are all signed in, have gotten their wrist bands, and put away their belongings in the appropriate areas.

# Pick Up Procedures: parents are pulling up to the front in car line format.

- All non-aftercare campers are sitting at the tables, bleachers, and on the floor in the preschool area with their shoes on and all belongings in their backpack on their back.
- Campers need to be quiet.
- Camp coach outside is calling names from car tags.
- Camp coaches on the inside listening to walkie talkie & directing the names called to the vestibule.
- Transporter coach, making sure the camper called gets to the vestibule & out the door to the camp coach outside calling out.
- Aftercare camp coach is with the campers that are on already on the roll for aftercare, playing on equipment or continuing to help clean up.
- The kids left at 3:15, need to be sent to the front desk.
- Dawson or the manager will charge the kids the late fee and enroll them in aftercare.
- The kids will put their stuff up, head out on the floor to the aftercare instructor.

#### Clothing:

- For general camp, we suggest athletic comfortable clothing. We are very active all day, and heavy materials like jeans are not recommended. Please bring socks & tennis shoes each day, as we may have activities outside.
- For specialty camps, suggested clothing will be sent out through emails prior to each camp, and most are listed under the information for each camp on our website!
- You can always shoot us an email if you have any questions at Lisa@summitsportscenter.com

### Pizza

- We have to order the pizza the day before to ensure Pizza Hut will have enough to provide.
- We cannot accept \$ the same day you wish to order pizza. You must sign up by 6:00pm the day prior.
- There are no refunds, credits, or transfers for pizza if you miss that day for any reason.

## Food:

- If you don't order pizza, bring your lunch each day.
- Please make sure you notify us each day if your child has any allergies. We ask before lunch each day, but we may have different workers, so a reminder is always best.
- We have snacks & drinks available for purchase at the beginning of lunch & after care.
- We accept cash only, but you can purchase a punch card online.
- There are no refunds, exchanges, or credits for punch cards not used.

## Behavior:

Our staff will make the rules very clear each morning to all campers. The gym is a very fun place, but it can also be dangerous when rules are not followed. We will take the following action when rules are broken:

- 1<sup>st</sup> warning: Time Out in Lobby
- 2<sup>nd</sup> warning: Time Out in Lobby (longer time)
- No more warnings:
  - o Parents are called for a discussion.
  - o Parents are called to pick up immediately.
  - o If the problem persists, your child will not be allowed back to camp for that week & no refunds will be given.

- o If the problem persists past that week of camp, we will communicate with the parent about further enrollment for the summer.
- o Depending on the severity of the rule violation, we may jump straight to calling the parent.

# Special Needs:

• If your child has any special needs, please call Lisa at 931-581-6149 or email her at Lisa@summitsportscenter.com to discuss if this camp will be a good fit.